



Take charge of business spending.

After payroll, the biggest expense companies face is the cost of goods and services.

iDocuments Purchase-to-Pay (P2P) empowers companies to take charge of business spending. It seamlessly integrates with ERP and accounting systems to automate the purchasing process from start to finish, transforming hours, if not days, of manual effort into automated work flows, freeing up resources for more strategic initiatives.

With iDocuments P2P, you'll:

Control spending and ensure compliance

Implement intelligent work flows that automate approval processes, manage exceptions, and systematically validate transaction compliance.

Expand visibility, gain insights

Empower every line of business to track and analyse spending against KPIs and spot trends with out-of-the-box and custom-built reports and personalised dashboards.

Maximise existing technology investments

Seamlessly integrate with core business systems such as ERP and accounting solutions and eliminate costly licenses for non-essential users.

Strengthen vendor relations

Fast, efficient purchasing processes lead to vendor trust and favorable outcomes such as prompt payment discounts, increased lines of credit, and greater satisfaction.

Reduce total cost of ownership (TCO)

Pricing is based on the number of users, which eliminates transaction costs and reduces TCO.

Reduce operating costs and boost efficiency

Streamline and accelerate the end-to-end purchasing process to shrink transaction costs and free up staff to focus on more strategic initiatives.

Eliminate expensive errors

Eliminate manual data entry and costly mistakes while protecting your data's integrity with ERP integration, OCR, and automated work flows.

How It Works

Purchase requisitions

- Empower your entire team to create and submit purchase requisitions for approval
- Convert approved requisitions to purchase orders
- Control spending by limiting access to GL and item codes by individual or group



Purchase orders (POs)

- Seamlessly consolidate and convert requisitions to POs
- Import POs from spreadsheets
- Approve POs using powerful work flows before issuing them to suppliers
- Archive backup documentation for easy access to historical records
- Email POs to suppliers
- Track PO history
- Clone existing POs



Goods receipt

- Capture and match goods received to purchase orders
- Enhance management of accrued liabilities with greater visibility of Goods Received Not Invoiced
- Manage return of goods to suppliers



AP invoices

- Receive PDF AP invoices via email, capturing details down to the line level
- Automatically match invoices to POs and goods receipts
- Automatically approve invoices with a 3-way match on submission
- Route AP invoices for approval where no PO or 3-way match exists
- Process supplier credit notes
- Automatically apply GL and analysis codes to AP invoices before posting transactions to ledgers



iDocuments P2P transforms hours, if not days, of manual effort into automated work flows that facilitate collaboration, deliver systematic control over spending, and validate compliance.

Key Functionality

iDocuments P2P is powered by Vision33's The Saltbox Platform, giving your business robust functionality and extreme agility.

- Integrate with any ERP, accounting, or financial management software**
Ensure consistent and accurate data and financial reports.
- OCR data capture engine**
Leverage artificial intelligence (AI) and machine learning (ML) to improve processing speed and achieve greater accuracy.
- Financial and KPI reports**
Access a library of out-of-the-box financial and KPI reports to extract and present critical purchasing data.
- Powerful, configurable work flow engine**
Apply your own business rules and logic to work flows to ensure compliance, control costs, and streamline approval cycles.
- Personalised dashboards**
Analyse business performance with 24/7 access to your personalised dashboard and reports.
- Intuitive web interface and mobile app**
Review and approve purchase requisitions, orders, and AP invoices anywhere, anytime, on any device.
- Support for multiple entities, languages, and currencies**
Conduct business globally.
- Smart Search**
Quickly locate requisitions, POs, goods receipts, and AP invoice documents with a Google-style text search.



Out-of-the-Box Reports

iDocuments P2P provides a robust set of out-of-the-box financial and KPI reports that provide visibility into purchasing spend. Report data can be exported to spreadsheets for financial analysis.

Popular reports include:

- Purchase invoice details**
Displays standard invoice details, including status, for all invoices captured by iDocuments.
- Purchase invoice accruals**
Displays unapproved invoices to help you forecast future spend.
- Purchase invoice awaiting GRN**
Displays invoices that have been received but have an outstanding GRN.
- Purchase order details**
Displays standard PO details, including status, for all POs processed by iDocuments.



Client Spotlight



Based in Essex, England, Community Foods supplies a wide range of natural and organic dried foods for retail, wholesale, and foodservice customers.

Organic foods supplier Community Foods slashed accounts payable time by 95% with iDocuments.



A Trusted Partner

Vision33 solves customer business challenges through the promise of technology and the value it delivers. We partner with organisations in the public and private sectors to understand their vision and help them attain it with the right blend of strategy, consulting, and technology. Vision33 is consistently recognised by the industry for its notable growth and dedication to helping customers achieve success.

Europe
1 Heathgate Place,
Agincourt Road
London, UK NW3 2NU
Tel: +44 (0) 20 7284 8400
info@vision33.co.uk
www.vision33.co.uk

United States
7545 Irvine Center Drive,
Irvine Business Center, Suite #200
Irvine, CA 92618
Tel: +1 949 420 3300
contact@vision33.com
www.vision33.com

Canada
210 Water Street,
Suite #400
St. John's, NL A1C 1A9
Tel: +1 709 722 7213
contact@vision33.com
www.vision33.ca